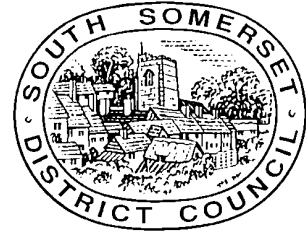


South Somerset District Council

Notice of Meeting



Scrutiny Committee

Making a difference where it counts

Tuesday 3rd July 2018

10.00 am

**Chamber B, Council Offices
Brympton Way, Yeovil BA20 2HT**

(disabled access and a hearing loop are available at this meeting venue)



The following members are requested to attend this meeting.

Chairman: Sue Steele
Vice-chairmen: Dave Bulmer and John Clark

Jason Baker
John Field
Carol Goodall
Mike Lock

David Norris
Alan Smith
Rob Stickland
Gerard Tucker

Martin Wale
Colin Winder

If you would like any further information on the items to be discussed, please contact the Case Services Officer (Support Services) on 01935 462596 or democracy@southsomerset.gov.uk

This Agenda was issued on Monday 25 June 2018.

Alex Parmley, *Chief Executive Officer*

This information is also available on our website
www.southsomerset.gov.uk and via the mod.govapp



Information for the Public

What is Scrutiny?

The Local Government Act 2000 requires all councils in England and Wales to introduce new political structures which provide a clear role for the Council, the Executive and non-executive councillors.

One of the key roles for non-executive councillors is to undertake an overview and scrutiny role for the council. In this Council the overview and scrutiny role involves reviewing and developing, scrutinising organisations external to the council and holding the executive to account

Scrutiny also has an important role to play in organisational performance management.

The Scrutiny Committee is made up of 14 non-executive members and meets monthly to consider items where executive decisions need to be reviewed before or after their implementation, and to commission reviews of policy or other public interest.

Members of the public are able to:

- attend meetings of the Scrutiny Committee except where, for example, personal or confidential matters are being discussed;
- speak at Scrutiny Committee meetings (limited to up to 3 minutes per person and at the Chairman's discretion usually no more than a total of 15 minutes is allocated for public speaking); and
- see agenda reports.

Meetings of the Scrutiny Committee are held monthly on the Tuesday prior to meetings of the District Executive at 10.00am in the Council Offices, Brympton Way, Yeovil.

Agendas and minutes of these meetings are published on the Council's website www.southsomerset.gov.uk.

Further information can be obtained by contacting the agenda co-ordinator named on the front page.

Recording and photography at council meetings

Recording of council meetings is permitted, however anyone wishing to do so should let the Chairperson of the meeting know prior to the start of the meeting. The recording should be overt and clearly visible to anyone at the meeting, but non-disruptive. If someone is recording the meeting, the Chairman will make an announcement at the beginning of the meeting. If anyone making public representation does not wish to be recorded they must let the Chairperson know.

The full 'Policy on Audio/Visual Recording and Photography at Council Meetings' can be viewed online at:

<http://modgov.southsomerset.gov.uk/documents/s3327/Policy%20on%20the%20recording%20of%20council%20meetings.pdf>

Scrutiny Committee

Tuesday 3 July 2018

Agenda

Preliminary Items

1. Minutes (Pages 5 - 8)

To approve as a correct record the minutes of the previous meeting held on 5 June 2018.

2. Apologies for absence

3. Declarations of Interest

In accordance with the Council's current Code of Conduct (as amended 26 February 2015), which includes all the provisions relating to Disclosable Pecuniary Interests (DPI), personal and prejudicial interests, Members are asked to declare any DPI and also any personal interests (and whether or not such personal interests are also "prejudicial") in relation to any matter on the Agenda for this meeting.

4. Public question time

5. Issues arising from previous meetings

This is an opportunity for Members to question the progress on issues arising from previous meetings. However, this does not allow for the re-opening of a debate on any item not forming part of this agenda.

6. Chairman's Announcements

Items for Discussion

7. Verbal update on reports considered by District Executive on 7 June 2018 (Page 9)

8. Corporate Performance Reporting (Page 10)

9. Organisational Capacity to Deliver Transformation and Maintain Service Delivery (Pages 11 - 15)

10. Reports to be considered by District Executive on 5 July 2018 (Page 16)

11. Verbal update on Task and Finish reviews (Page 17)

12. Update on matters of interest (Page 18)

13. Scrutiny Work Programme (Pages 19 - 20)

14. Date of next meeting (Page 21)

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Agenda Item 1

South Somerset District Council

Draft Minutes of a meeting of the **Scrutiny Committee** held in the **Main Committee Room, Council Offices, Brympton Way, Yeovil on Tuesday 5 June 2018.**

(10.00 am - 11.50 am)

Present:

Members: Councillor Sue Steele (Chairman)

Jason Baker	Carol Goodall
Dave Bulmer	David Norris
John Clark	Martin Wale
John Field	

Also Present:

Henry Hobhouse	Ric Pallister
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Officers

Clare Pestell	Director (Commercial Services & Income Generation)
Nicola Hix	Lead Specialist (Finance)
Becky Sanders	Case Services Officer (Support Services)

1. Minutes (Agenda Item 1)

The minutes of the meeting held on 1 May 2018 were approved as a correct record and signed by the Chairman.

2. Apologies for absence (Agenda Item 2)

Apologies for absence were received from Councillors Mike Lock, Rob Stickland, Gerard Tucker and Colin Winder.

3. Declarations of Interest (Agenda Item 3)

There were no declarations of interest.

4. Public question time (Agenda Item 4)

There were no members of public present at the meeting.

5. Issues arising from previous meetings (Agenda Item 5)

No issues were raised from previous meetings.

6. Chairman's Announcements (Agenda Item 6)

The Chairman noted she had recently attended a meeting of the Somerset Rivers Authority (SRA) where the precepting had been discussed. An information leaflet was also being circulated to members and parishes about the work and role of the SRA.

It was noted that with recent agreed changes to various Boards it was now becoming increasingly difficult for members to stay informed about future meeting dates and memberships of the new Boards. She suggested, and other members agreed, that more information needed to be available on a members' portal or similar. In response, the Leader commented he would look into the matter.

7. Verbal update on reports considered by District Executive on 3 May 2018 (Agenda Item 7)

The Chairman noted that the Scrutiny comments had been noted and were included in the District Executive minutes which had been circulated.

8. Reports to be considered by District Executive on 7 June 2018 (Agenda Item 8)

Members considered the reports within the District Executive agenda for 7 June 2018 and made comments as detailed below. Responses to all comments and questions were provided at the Scrutiny Committee meeting by the Leader, relevant officer, or Portfolio Holder.

Review of the Regulation of Investigatory Powers Act 2000 (RIPA) (Agenda item 6)

- Page 5 – Scrutiny noted that use of the RIPA powers to date by the Council had been limited, and queried if there was a reason for this.
- Scrutiny were content that the recommendations go forward.

Establishing Special Purpose Vehicles for SSDC Investments (Agenda item 7)

- When a Special Purpose Vehicle is established, members asked how they would be able to find out information about the activity of that vehicle. For example agendas and minutes of Board meetings or AGMs etc.
- Page 42 Risk Matrix - regarding the left matrix showing the profile before officer recommendations – Scrutiny felt the positioning of Financial and Reputational risk was too high and may be conveying the wrong message.
- Members acknowledged the responses and information provided by the Director (Commercial Services & Income Generation). Scrutiny suggested that the report did not clearly indicate that the process only applied if an investment or project was time limited, but read as if it was a general procedure. It was suggested that additional wording be added to clarify this and also a slight change to wording of recommendation 7a.
- Scrutiny acknowledged setting up of SPVs was a big step for the authority, but also a necessary one. However it was felt there needed to be some improvement to the

process described in the report, and to make clear that a formal proposal will be required to set up an SPV.

- It was also suggested that the advantages and risks of proceeding with an individual SPV also be clearly identified, together with possible mitigation measures for any identified risks.

Commercial Strategy and Investments Progress Report (Agenda item 8)

- Members thanked officers for the detailed report and appendix.
- Para 30 – Scrutiny felt the use of appointed agents was a constructive way forward.

CONFIDENTIAL – Exclusion of the Press and Public (for discussion of confidential appendix – Agenda item 8)

In accordance with Section 100A(4) of the Local Government Act 1972 (as amended), the Committee resolved that the press and public be excluded from the following items in view of the likely disclosure of exempt information as described in Paragraph 3 of Part 1 of Schedule 12A to the Act, i.e. "Information relating to the financial or business affairs of any particular person (including the authority holding that information).

- Members made several comments in confidential session regarding information within the confidential appendix.

District Executive Forward Plan (Agenda item 9)

- Members noted an item on the Local Plan review was scheduled for October, and asked if members would have an opportunity to input into the process before that date.
- It was asked if there would be a report in due course regarding the Somerset County Council proposal to explore the option of a unitary authority for Somerset.

9. Verbal update on Task and Finish reviews (Agenda Item 9)

Members noted the updates provided by the Chairman and Case Services Officer on each of the Task and Finish Groups currently in progress or commencing in the near future.

Homefinder Somerset Plain English Policy – No updates since last meeting.

Council Tax Support Scheme 2019 – Draft consultation text was currently with the Scrutiny Specialist for initial comments prior to circulation to Task and Finish Group members.

Customer Accessibility – Some members have taken part in a card sorting exercise to help shape the structure of the new website. Details of further Scrutiny involvement was awaited.

10. Update on matters of interest (Agenda Item 10)

There were no updates on matters of interest.

11. Scrutiny Work Programme (Agenda Item 11)

The Case Services Officer advised that the item scheduled for July regarding Monitoring of Pre-Application Development Control Advice would now be made to the September meeting.

The Chairman reminded members to consider any reports or items they may wish to see added to the Work Programme.

12. Date of next meeting (Agenda Item 12)

Members noted the next meeting of the Scrutiny Committee was scheduled for Tuesday 3 July 2018 at 10.00am in Council Chamber B, Brympton Way, Yeovil.

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Chairman

Agenda Item 7

Verbal update on reports considered by District Executive on 7 June 2018

The Chairman will update members on the issues raised by Scrutiny members at the District Executive meeting held on 7 June 2018.

The draft minutes from the District Executive meeting held on 7 June 2018 have been circulated with the District Executive agenda.

Agenda Item 8

Corporate Performance Reporting

Director: Netta Meadows – Strategy & Commissioning
Lead Officer: Charlotte Jones – People, Performance and Change Lead
Lead Officer: As above
Contact Details: charlotte.jones@southsomerset.gov.uk 01935 462565

Purpose of the Report

To provide an opportunity for members of the Scrutiny Committee to consider the future design and layout of performance reports. A presentation will be provided to aid discussion.

Actions Required

Feedback is invited to guide the future design of performance reports.

Performance Management Framework

We are redesigning the Council's performance management framework and are seeking the views of the Scrutiny Committee to assist with the preparation and presentation of quarterly performance reports.

Overall the new framework will have a greater focus on the customer experience, digital services and continuous improvement aligned to the Council's goals. This will take time to develop to its full potential, and the Quarter 1 report (August 2018) will simply reflect current performance against the agreed Key Performance Indicators.

Financial Implications

None

Council Plan Implications

A new performance framework which meets a variety of stakeholder needs will support the delivery of the Council plan.

Background papers

- SSDC Council Plan 2016-2021 and Annual Action Plan 2018-19.

Agenda Item 9

Organisational Capacity to Deliver Transformation and Maintain Service Delivery

Strategic Lead: Caron Starkey, Transformation
Lead Officer: As above
Contact Details: caron.starkey@southsomerset.gov.uk

Purpose of the Report

To inform Members of the work that is being taken to keep under review the balance of organisational resources to deliver the Transformation Programme and keep services at acceptable performance levels. This work identifies impacts, risks and mitigations to ensure council business continues to operate according to statutory provision and the priorities set out in the council plan.

Actions Required

To review the mechanism for identifying and monitoring the impacts, risks and the mitigations that have been put in place to maintain council operations whilst implementing the transformation programme. To consider as to whether sufficient and appropriate arrangements are in place to ensure service delivery can be maintained to acceptable levels whilst keeping pace with the resourcing demands of the Transformation Programme.

Background

The Council has embarked on an ambitious plan to totally redesign its service delivery to ensure an improved experience for the customers and the communities it serves whilst at the same time reducing the cost to the tax payer. This will be achieved through a radical change in the way our services are designed, the way service teams are structured to support service delivery and by making more use of digital technology including Electronic Document Management (EDM), workflow and web based technologies. Rather than cutting services, this is an investment based approach that will realise genuine efficiencies, whilst also realising improvements in levels of services for customers and modernising service delivery.

Implementation of the agreed business case will deliver: -

- recurring net annual savings of £2,483,925 from an investment of up to £7,448,155 (the savings comprise £2,541,821 reduction in staff costs, partly offset by £57,896 net increase in IT systems ongoing maintenance)
- a 'fit for purpose' organisation that will be in a position not only to drive continuous improvement but also to generate additional income to fund and support the council's future priorities.

Transformation is a disruptive process, reorganising the way an organisation operates into a new operating model, creating opportunities for innovative practices and new technologies. This naturally impacts on "business as usual" activity, as resources are drawn from the organisation to plan, design and implement new ways of working. The challenge is to balance resourcing so that the organisation can transform from original state to new improved operating state with the least negative impact on customers and continuing business critical functional activity, to ensure business continuity.

There is an inevitability, and acceptance amongst staff and Members, that service delivery standards will be impacted at points of peak activity in the programme. There is a responsibility to ensure that performance is monitored, trigger points identified and mitigation activity implemented as appropriate to protect vulnerable customer groups from any severe disruption to service.

The council engaged its internal audit providers, South West Audit Partnership (SWAP), to assist in the identification of the factors associated with business continuity in each of the service areas of the council. This report formed the basis for further investigative discussion within directorates to formulate plans and mitigations.

Business continuity is a standing item on the Transformation Programme Board and is kept under constant review.

Report

Resourcing Transformation

The Transformation Programme is a complex fast paced programme of organisational change to reposition the council financially and operationally so that it can deliver service delivery activities within budget and meet modern customer expectations of accessibility and convenience. Essentially it is a technology driven programme that improves all aspects of people, process and systems to provide significant efficiencies and greater customer experience.

The programme has been designed to include several workstreams which deliver a new operating model that repositions most of the workforce to align with a different way of working underpinned with automation and a digital first customer offer which will be operational from January 2019.

External expertise has been secured to inject necessary resource to deliver the programme but essential to success is work force buy-in; that the organisation owns the changes and feels responsible and engaged in the change process. This also helps to create a culture of innovation to embed continuous improvement beyond transformation. Considerable internal resources have been seconded and re-tasked to plan, design and implement various projects within the workstreams. Service teams have been actively involved in the redesign of their processes and customer provisions.

Service Delivery

South Somerset has a proud history of good service performance. However, it was recognised that the way the council was operating was financially unsustainable given government funding restrictions. Members approved a Business Plan for Transformation in 2016 which set out to reduce and re-organise resources to deliver the same service activity with no cuts to service provision.

During the transformation process the organisation continues to deliver services according to statutory requirements and the priorities set out in the Council Plan. However, some service performance standards have reduced as capacity issues have impacted on service provision. The council monitors performance through a reporting structure to Members. This dip in performance was anticipated by the leadership of the organisation and has been communicated to Members through briefings and committee meetings.

The service's managers are actively managing service and customer provisions, moving resources and prioritising activity to protect business critical functions. This was explored and challenged through the SWAP exercise. The risks and impacts of redirecting resources were identified. The SWAP findings were reported through to the Senior Leadership Team (SLT), the discussion lead to a decision for directors to lead further challenge with their managers to identify pressures, priorities and mitigations, which were documented. These are now actively managed within directorates and

overseen at the Transformation Programme Board. Key performance areas are now closely monitored through this mechanism.

Organisational Capacity

The resources of the council are stretched as it covers both service delivery and transformation, there are a number of factors which are contributing to service pressures and workforce performance:

- Transformation delivery activity
- Service delivery demand pressures
- Regulatory changes
- Workforce anxiety over job security
- Business sector skill shortages – recruitment difficulties
- Major corporate projects and initiatives i.e Yeovil regeneration
- Commercial investment projects

There are a considerable number of vacancies within the establishment that have been held since the start of the transformation programme, this was an active decision of the leadership, as it can reduce the need for potential redundancies as the organisation decreases the workforce. However, this is challenging given the capacity factors outlined above. Temporary resourcing through fixed term contracts and the use of agency contractors is being deployed as appropriate to maintain service delivery.

Pro-active and reactive resource management

The total organisational effort is finely balanced across the all of the corporate priorities. The Transformation Programme Plan sets out all the activity planned within the projects of the workstreams. Peaks of activity and the impacts can be anticipated in terms of resourcing and performance, enabling pro-active management of resourcing. However, there are unforeseen actions, such as resignations of key personnel, which require reactive management. The Directors with their managers are actively managing the competing demands and recording actions and mitigations as they are predicted and identified. Please see appended excerpt of the Service Delivery Business Continuity Plan, this is maintained as an active resource management tool which is regularly reviewed at the Transformation Board as a standing item on the agenda.

Funding transitional arrangements

As the organisation transitions into the new operating model, it is recognised that temporary resourcing will be required to maintain operations, as set out in this report. Existing service budgets have retained the budgets for the vacant posts into 2018/2019, this is drawn on as required to source temporary resourcing.

An additional provision of £250,000 has been made for any additional resourcing or extending exiting resources to assist in transitioning services as the new operating model goes live from January 2019. It is recognised that the operating state will not be perfectly formed from day one and will require supplementing resources as the new technology, processes and roles bed in and customer behaviours change through channel shift initiatives.

This additional funding will be held by the Lead Finance Specialist of the council, recommendations for access to funding will be made by the Leadership and Management Team (LMT) collectively for agreement by the Transformation Board.

Financial Implications

Transformation Programme delivery is within allocated budget. Resource management pressures are being funded through service budget underspends due to held vacant posts and an additional

provision of £250,000 has been allocated into the 2018/2019 budget which may be drawn on as required.

Council Plan Implications

This report sets out how organisational effort and resource is being managed to meet the corporate plan and deliver transformation.

Background papers

- Transformation Business Plan and updates, as progressed through District Executive
 - Excerpt of Service Delivery Business Continuity Plan, as appended
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Excerpt from Service Delivery Continuity Plan – anonymised

Service Delivery Business Continuity prepared 15.06.18 Ver2

Service Area	Displaced Staff (immediate)	Other Vacancies held (hours)	Types of Role	Service standards or measures of performance	Expected Performance	Current performance	RAG	Impact	Mitigations	Services Curtailed / deferred / delayed	
Revenues and Benefits	xx	37	Officer	Housing Benefit new claims	average of 21 days	average of 35 days	Amber moving Red	Customer concern at not hearing, generates avoidable contact. Potential risk to tenancy.	We are prioritising Housing Benefit work over Council Tax Support work to reduce turnaround times.	xx	
		37	Officer	Housing Benefit changes in circumstances	average of 7 days	average of 5 days	Green				
		37	Team Leader	Council Tax Support new claims	average 30 days	average 40 days	Amber	Delay in sending a revised bill, generates avoidable contact, people may be unable to keep up with their Council Tax payments. This then affects in-year collection rates	We cross check where we can before issuing reminder notices and ensure outstanding applicants do not receive a reminder to minimise avoidable contact		
		37	Officer	Council Tax Support changes in circumstances	average of 7 days	average of 7 days	Green				
		37	Assistant	Business Rates / Council Tax - process moves	within 21 days	within 16 days	Green				
		10.3	Assistant	Business Rates / Council Tax - respond to other correspondence	within 14 days	within 28 days	Red	Delayed billing has the effect of increasing phone demand and refund activity. Overall this can have a negative impact on our in-year collection rate	We have a number of members of the team working additional hours to improve performance	xx	
					Process business rate reliefs within 30 days	95%	66% April - latest available	Amber	May generate small amount of avoidable contact	We cross check before issuing reminder notices and ensure outstanding applicants do not receive a reminder to minimise avoidable contact	
					Council Tax and Business Rates late/non-payment notices	Full set of notices to be sent each month	Full set being sent	Green			
<p>Other issues :</p> <p>Full Employment in SS - temps are very hard to obtain & keep</p> <p>Service redesign requires existing staff engagement</p> <p>Time to train temps and advertise /rercruit / familiarise staff</p> <p>Comms to members / public</p> <p>Need to move earlier than planned to appointment-only system</p> <p>Growing role for Customers First being exploited to good effect</p> <p>Holiday season</p>											

Agenda Item 10

Reports to be considered by District Executive on 5 July 2018

Lead Officer: Jo Gale, Scrutiny Specialist
Contact Details: joanna.gale@southsomerset.gov.uk or 01935 462077

Scrutiny Committee members will receive a copy of the District Executive agenda containing the reports to be considered at the meeting on 5 July 2018.

Members are asked to read the reports and bring any concerns/issues from the reports to be discussed at the Scrutiny Committee meeting on 3 July 2018.

The Chairman will take forward any views raised by Scrutiny members to the District Executive meeting on 5 July 2018.

Please note:

The Press and Public will be excluded from the meeting when a report or appendix on the District Executive agenda has been classed as confidential, Scrutiny Committee will consider this in Closed Session by virtue of the Local Government Act 1972, Schedule 12A under paragraph 3 (or for any other reason as stated in the District Executive agenda):

“Information relating to the financial or business affairs of any particular person (including the authority holding that information).”

It is considered that the public interest in maintaining the exemption from the Access to Information Rules outweighs the public interest in disclosing the information.

Agenda Item 11

Verbal update on Task and Finish reviews

The Task and Finish Review Chairs or Case Services Officer will give a brief verbal update on progress made.

Current Task & Finish Reviews

- Homefinder Somerset Plain English Policy
- Council Tax Support Scheme 2019
- Customer Accessibility

Agenda Item 12

Update on matters of interest

Lead Officers: Jo Gale, Scrutiny Specialist
Contact Details: joanna.gale@southsomerset.gov.uk or 01935 462077

Action Required

That members of the Scrutiny Committee note the verbal updates as presented by the Case Services Officer.

Purpose of Report

This report is submitted for information to update members of the committee on any recent information regarding matters of interest to the Scrutiny Committee, and for the Case Services Officer to verbally update members on any ongoing matters.

Scrutiny Work Programme

Meeting Date	Agenda Item	Background/Description	Lead Officer/ Lead Member
Sept '18	Monitoring of the implementation of Charges for Pre-Application Development Control Advice	In April 2017 Scrutiny Committee supported the introduction of charging for Pre-Application Development Advice and requested a monitoring report is brought forward to establish the effectiveness of recouping costs and to consider the re-evaluation of fees.	Simon Fox/ Nigel Marston/ Cllr Angie Singleton
TBC	Draft YIC (Yeovil Innovation Centre) 2018 Business Plan	Following a report of the YIC to Scrutiny Committee on 27 th Feb 2018, it was agreed that the revised draft business will be put before Scrutiny Committee for consideration later this year – This may be a Task and Finish activity	Clare Pestell David Julian/Justine Parton
TBC	Precepting for Somerset Rivers Authority	Scrutiny Committee requested at their 30 th January meeting a progress report on the precepting arrangements for the Somerset Rivers Authority.	
TBC	Overview of Yeovil Refresh	Following a report to District Executive with regard to Yeovil Market at the beginning of January 2018, Scrutiny Committee members raised questions with regard to Yeovil Vision and felt they needed a better understanding of it to effectively scrutinise the governance, investment and strategic impact/relationship with the Council.	Helen Rutter/ Natalie Fortt /Cllr Peter Gubbins
TBC	Troubled Families Programme	Members requested an update report on the progress of the troubled families following a report covering the work of South Somerset Together, Local Strategic Partnership. A specific report request needs to be compiled.	Helen Rutter
TBC	Review of Economic Development Strategy	This Strategy is due for review and Scrutiny members have previously been involved in the review and development of this Policy. The Lead Officer has agreed that Scrutiny involvement will be factored in to the review process and we will be kept informed regarding the most appropriate point for effective Scrutiny engagement.	Clare Pestell David Julian / Cllr Jo Roundell Greene.
TBC	Increased Joint Working Between Police Forces	At the meeting of Scrutiny Committee on 30 August 2016, the SSDC representative on the Police and Crime Panel requested that there be a report looking at the proposals for increased joint working between police forces across the South West.	

The Somerset Waste Board and Somerset Waste Partnership Forward Plan of key decisions can be viewed at:
<http://democracy.somerset.gov.uk/mgListPlans.aspx?RPId=196&RD=0>

Current Task & Finish Reviews

Date Commenced	Title and Purpose	Members
February 2017	<p>Accessible Homefinder Common Lettings Policy</p> <p>A review of the policy to ensure it is accessible for customers/the general public. Phase 1 completed with comments re style, layout and terminology fed back, phase 2 to commence June 2017 or later.</p>	Cllrs Sue Steele, Carol Goodall
October 2017	<p>Council Tax Support 2019/20 - Consider the merits/risks of moving towards a discount based policy.</p>	Cllrs Sue Steele, Carol Goodall, David Norris, Rob Stickland, Anna Groskop, Sue Osborne
Due to Commence February 2018	<p>Working with the Transformation Team to identify, and deliver, Best Practice to provide accessible on-line information and services for all.</p>	Cllrs Dave Bulmer, David Norris, Colin Winder, Carol Goodall, Sue Steele.
TBC	<p>Rural Allocations Policy - The Disposal of Third Party properties had highlighted issues with the Rural Allocations Policy and some work now needs to be done to review the policy, no start date has been agreed for this as yet.</p>	
TBC	<p>Review of the rural economy and identifying business needs that SSDC could support or help facilitate to further growth and or diversification.</p>	Agreed at 30 Jan Scrutiny Committee, no project scope has been developed at this stage.
<p>If you have any suggested topics for Scrutiny Committee to consider please contact Scrutiny Specialist – joanna.gale@southsomerset.gov.uk</p>		
<p>(The Overview and Scrutiny Committee are committed to ensuring they have capacity to contribute to the Council's Transformation programme and therefore fewer Task and Finish reviews may be conducted during the Transformation period).</p>		

Agenda Item 14

Date of next meeting

Members are requested to note that the next meeting of the Scrutiny Committee will be held on Tuesday 31 July 2018 at 10.00am in the Main Committee Room, Brympton Way, Yeovil.
